

Privacy statement

Andante European Alliance of Catholic Women's Organisations is established as an international not for profit organisation. The objectives of the Association are to promote the presence, participation and co-responsibility of Catholic women in European society and in the Church.

In this document we want to inform you about how we store and use your personal data.

Personal data

There may be several reasons why Andante collects and processes your personal data.

- When you sign up for the Andante **newsletter**, we will process your name and e-mail address.
- When you register for participation in **study days**, a **conference**, a **(general) meeting** and such, we will ask you for your contact details, date of birth and other data that are relevant to the organization of the days.
- When you sign up as "**Friend**" from Andante we ask your name and email address.
- And we process the contact details of you and your organization if you are a **member** of Andante.

Andante takes care of the careful and safe processing of your personal data, while always adhering to the requirements of the privacy legislation. For example, we will not store your data for longer than necessary and we will not share your data with third parties, unless this is necessary for our services or if we have received your permission from you. You can always withdraw your consent.

We will take appropriate measures to ensure that your personal data is safe with us and that abuse of this data is prevented as effectively as possible. Access to your personal data is protected against unauthorized persons. In addition, we will regularly check our security measures and update them where necessary, so that your data is always well protected. We will not keep your personal data longer than necessary.

Rights

Under the law you have the right to **inspect** the personal data as known to us. In addition, you have the right to have your personal data **changed** if your data is not correctly registered with us. You also have the right to receive **a copy** of the personal data known to us, so that you can easily submit this information to another authority.

When your personal data is no longer needed for the purposes for which it was collected or processed, we will remove it from our files. If in your opinion we have not done this sufficiently (quickly) or if in your opinion we have processed personal data incorrectly, you have the right to ask us to have the collected personal data **removed** from our systems. Your personal data will then no longer be known to us.

You also have the option, based on the law, of temporarily stopping the processing of your personal data by us (this is the right to **restriction**). We may then only process your personal data in a limited way during this period.

Under certain circumstances you have the right to object to the further processing of your personal data by invoking the right of **objection**. This is possible if you object to the processing of your personal data in the context of direct marketing or statistical research.

Questions & complaints

If after reviewing this statement something is not clear about the way we handle your personal data, if you want to use one or more of the described rights, or if you have a complaint about the processing of your personal data by us, contact us at: secretariat@andante-europa.net

Andante, May 2018.